

GUIDELINES

1. The name(s) of the students who joined this University for the first time only are to be entered in the FORM OF REGISTRATION OF STUDENTS.
2. The students who have passed the Council of Higher Secondary Education Examination (+2), Odisha shall have to pay registration fee of Rs.50/- (fifty) and the recognition fee of Rs. 50/- each i.e. Rs.100/- (one hundred) for each category of students. Similarly students of other universities shall have to pay registration fee of Rs. 150/- (Rupees one hundred fifty) only to be deposited with the University at the time of the submission of FORM OF REGISTRATION OF STUDENTS.
3. The name of the students coming from other Universities Boards are to be entered in separate sheets of the return which shall be accompanied with a statement in the prescribed form showing the particulars regarding admission of such students. In this connection, reorganization of their qualifying examination by this University should be checked up prior to their admission into the college.
4. Students passing from other recognized Universities or Boards other than C.H.S.E.(O) either outside or within the state of Odisha will submit Migration Certificates and the same should be attached along with the return. A list of students submitting Migration Certificates referring to their respective serials in the return should be sent along with the return. It is required to send the Migration Certificates of the students of other universities admitted to the institution at the same time within the prescribed date. The name of the student will not be registered unless the Migration Certificate is received.
5. The sanction strength of your college may be indicated subject wise while submitting the FORM OF REGISTRATION OF STUDENTS.
6. The detailed statement of Accounts towards the fees paid for the purpose should be submitted along with FORM OF REGISTRATION OF STUDENTS.
