



Exam.No. 114 /UUC Dt. 23-3-2018

NOTIFICATION

EXAMINATION FEE STRUCTURE AND OTHER INSTRUCTIONS FOR FILLING-UP OF THE FORMS FOR CERTIFICATE COURSE IN JAIN RELIGION AND PHILOSOPHY & TAMIL LANGUAGE EXAMINATIONS (JANUNARY TO JUNE) 2018 (REGULAR/BACK)

(A) Fees for Certificate Course of Jain Religion and Philosophy

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| (a) | Fees for application form | Rs. 50.00 |
| b. | Examination fees | Rs. 200.00 |
| c. | Centre charge | Rs. 200.00 |
| d. | Registration fees | Rs. 50.00 |
| e. | Fees for Marksheet-cum-Provisional Certificate | Rs. 100.00 |
| f. | Original Certificate | Rs. 300.00 |
| g. | Late fee (If applicable) | Rs. 100.00 |
| h. | Tatkala fee (If applicable) | Rs. 500.00 |

(B) Fees for Certificate Course of Tamil Language

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| (a) | Fees for application form | Rs. 50.00 |
| b. | Examination fees | Rs. 100.00 |
| c. | Centre charge | Rs. 200.00 |
| d. | Registration fees | Rs. 50.00 |
| e. | Fees for Marksheet-cum-Provisional Certificate | Rs. 100.00 |
| f. | Original Certificate | Rs. 300.00 |
| g. | Late fee (If applicable) | Rs. 100.00 |
| h. | Tatkala fee(If applicable) | Rs. 500.00 |

The candidates who will appear the Improvement/Back Examination in any paper/papers shall have to pay full fees for the examination.

It is requested to take necessary steps for filling up of examination application form as per the schedule already notified. The filled in application forms alongwith the following documents of the eligible candidates, who have required percentage of attendance for appearing the Examination concerned are to be submitted in the University counter on the stipulated dates.

1. Xerox copy of Original HSC/or equivalent certificate to be attached to the examination form for verification of date of birth and name.
2. Xerox copy of certificate of the qualifying examination to be attached to the examination form.
3. Two attested pass port size photo graphs /clearance certificate in respect of all dues/ Xerox copy of Registration receipt/Xerox copy of admit card/marksheet of last year examination in case of appearing back paper to be attached to the examination application form.
4. The candidates desirous of filling up the forms for appearing back/repeat papers shall have to submit the marksheet of the last examination in original.

5. The alphabetical list of candidates in triplicate in the prescribed proforma (copy enclosed) to be prepared name wise and not surname wise for the candidates appearing 1st Semester examination (submit separate alphabetical list of failed and absentee candidates of the previous year Roll No. wise for verification at this end). The alphabetical list for subsequent Semester Examinations shall be prepared Roll No. wise. Hard copy of the alphabetical list may also be submitted in form of CD/DVD.
6. Fees so collected may please be deposited in shape of bank draft drawn in favour of "Utkal University of Culture" to be payable at United Bank of India, Market Building, Bhubaneswar which may be submitted along with the examination application forms.
7. The details of fees paid may be submitted in the prescribed statement of account format in triplicate. (Copy enclosed)

The verifying officer is requested to verify the application forms minutely and put his/her seal and signature with date and furnish the certificate on the body of the application i.e "Verified". The verifying officer will be held responsible for any irregularity made on the eligibility of the candidates while filling up of forms for the above examinations and for any erroneous entry of information.

Yours faithfully,

M. B. Singh
23.3.18
Controller of Examinations.

Memo No.Exam *115* /UUC

Dated. *23.3.2018*

Copy forwarded to

1. The Chairman, P.G. Council, UUC/ Co-ordinator, Jaina Chair & Tamil Chair.
2. The Comptroller of Finance, UUC for information.
3. Steno to Vice-Chancellor and Steno to Registrar for kind information to V.C. and Registrar.
4. Notice Board/Website.

Yours faithfully,

M. B. Singh
23.3.18
Controller of Examinations.
Prashant