

# UTKAL UNIVERSITY OF CULTURE

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No.Acad.1(Reg.)-02/2018/2052/UUC., dated 3.09.2018

From

Dr. Suman Das,  
Registrar.

To

The Chairman,  
P.G.Council,UUC  
The Principal,  
All affiliated colleges of UUC.

Sub : Registration of teachers.  
Sir/Madam,

In pursuance of Statute 46 of Chapter-III of Utkal University of Culture First Statutes, 2001, a teacher working in any college/institution affiliated to this University or in any P.G. Departments of the University has to get his/her name registered as a teacher of the University in order to become eligible for consideration for appointment as Examiner, Member of Board of Studies and different Committees of the University so long as he/she continue to be employed in the institution. For this purpose any teacher making such an application shall have to pay a fee of Rs.100/- (Rupees one hundred) only. The payment has to be made online by visiting the University website. The Chairman, P.G.Council of the University as well as the Principals of the colleges have to send the list of teachers subject-wise in the prescribed format (copy enclosed) along with evidence of payment of fees so as to reach the undersigned on or before 15<sup>th</sup> September, 2018. The list shall also include the names and registration numbers of the teachers who have previously been registered. The head of the institution shall intimate the undersigned any subsequent change in the list of teachers sent by him/her soon after any such change has taken place. Upon receipt of the list of teachers, eligibility for registration shall be decided by a duly constituted Committee.

The updated list of registered teachers shall be uploaded in the University website on 15<sup>th</sup> October, 2018. You are, therefore, requested to send the said list of teachers in the prescribed format by the stipulated time positively for further course of action at this end.

Yours faithfully,

*(Signature)*  
REGISTRAR

Memo No. 2052/UUC dated 3.09.2018

Copy forwarded to the Controller of Examinations/Comptroller of Finance/DEO, UUC, Bhubaneswar for information and necessary action. The DEO is requested to upload the Notification in the University website.

*(Signature)*  
REGISTRAR

Memo No. 2053/UUC dated 3.09.2018

Copy forwarded to the Steno to Vice-Chancellor for kind information of the Hon'ble Vice-Chancellor.

*(Signature)*  
REGISTRAR

**UTKAL UNIVERSITY OF CULTURE, BHUBANESWAR**  
**APPLICATION FOR REGISTRATION AS A TEACHER**

01. Name of Teacher
02. Subject
03. Name of Paper/Papers taught at present
04. Grade in which appointed in the Department/College  
PROFESSOR/READER/LECTURER
05. Date of joining the Department/  
college in the present grade.
06. Previous Teaching Experience  
  
If any, in the Department/College, or else where:
  - i) Date of joining as Lecturer
  - ii) Date of joining as Reader
  - iii) Date of joining as Professor.
07. Paper/Papers taught previously:
  - i)
  - ii)
08. Educational Qualification
09. Year of assign the Qualification Examination
10. Percentage of marks secured in the Qualifying Examination.
11. Evidence of payment of Rs. 100/- towards Registration Fees.

SIGNATURE OF THE TEACHER  
DATE.

Endorsement by the Head/Principal

I certify that I have verified the entries made above and found them correct.

SIGNATURE OF THE HEAD/  
PRINCIPAL with date and seal

# UTKAL UNIVERSITY OF CULTURE

## SUBJECTWISE LIST OF TEACHERS

(Requirement under clause 46(8) of the 1st Statute, 2001 of UUC)

Name of the College \_\_\_\_\_ College code \_\_\_\_\_  
 Name of the Department \_\_\_\_\_

Sl. No.	Name of the Teacher	Regn. No. as a College teacher	Educational Qualification (P.G. onwards)	Date of Joining			Previous teaching experience with particulars	Specialisation	Subject/paper taught	Signature of the Teacher
				Lecturer	Reader	Professor				

**PRINCIPAL**  
(Seal)

**N.B**

1. Separate Proforma may be used for each Department
2. While furnishing information, the list be prepared on the basis of seniority i.e. Professor/Reader/Lectuer taking into account their date of joining.
3. The Teachers who have not yet registered as college teacher may apply for registration in the prescribed proforma available in the University (copy enclosed)
4. Previous teaching experience as a college teacher in an affiliated colleges shall be counted for the purpose of appointment as examiner, if such date of joining is followed by uninterrupted service in the grade.