

File No.Estt.26/2018/ 1093 /UUC Dt. 03.7.19

**OFFICE ORDER**

In pursuance of Office Memorandum No. P I-GAD-SC-GCS-0090-2016/17 155/Gen. dated 22.6.2019 and No. 17272/Gen dated 24.6.2019, 4<sup>th</sup> Saturday of every month is declared as Public Holiday for the University administrative offices with immediate effect. 2<sup>nd</sup> Saturday of each month remains unchanged as holiday as per Govt G.A and P.G Deptt Order No. 17272/Gen dated 24 .6.2019. The office hour of Administration Wing of the University will be from **10.00 A.M to 05.30 P.M with a lunch break from 01.30 P.M to 02.00 P.M.**

The P.G Deptt official time remains unchanged.

The Bus time table will be as follows :-

**Starting time at 09.15 A.M from Old Campus.**

**Departure from New Campus at Madanpur at 05.45 P.M on all the working days.**

**Bus will ply on every 2<sup>nd</sup> & 4<sup>th</sup> Saturdays for the students.**

By Order of Vice -Chancellor

*K Das*  
03/07/2019  
**REGISTRAR**

Memo No. 1094 /UUC., dated. 03.07.19

Copy forwarded to **Chairman P.G Council/COF/COE/All Sections/Library/Notice Board/Owner of the Bus/Driver of the Bus** for information and necessary action.

*K Das*  
03/07/2019  
**REGISTRAR**

Memo No. 1095 /UUC., dated. 03.07.19

Copy forwarded to Steno to V.C for kind information of Hon'ble Vice -Chancellor.

*K Das*  
03/07/2019  
**REGISTRAR**

memo no. 1096 dt 03.07.19

Copy forwarded to DEO for information & uploading in the university website.

*K Das*  
03/07/2019  
**Registrar**