



Exam.No. 574 /UUC Dt 19.10.2019

FORM FILL -UP NOTIFICATION

**ON-LINE FORM FILL-UP DATES FOR 1ST, 3RD, 5TH and 7TH SEMESTER
EXAMINATIONS 2019 OF ALL U.G. COURSES AND 1ST AND 3RD SEMESTER
EXAMINATIONS 2019 OF ALL P.G. COURSES OF THE UNIVERSITY**

The dates for filling-up of forms for appearing the **1st, 3rd, 5th and 7th Semester** Examination, 2019 of all U.G. Courses and 1st and 3rd Semester Examination -2019 of all P.G. Courses are given below:

- | | |
|--|-------------------|
| 1. Commencement of Online filling up forms for All Affiliated Colleges pursuing U.G. and P.G. Courses | 01.11.2019 |
| 2. Last date of filling up of Examination Form | 15.11.2019 |
| 3. Last date of submission of filled in Examination forms alongwith all required documents. | 20.11.2019 |
| 4. Commencement of Online filling up form for P.G. Departments, UUC, Madanpur | 18.11.2019 |
| 5. Last date of filling up Examination Form | 25.11.2019 |
| 6. Last date of submission of filled in Examination forms alongwith all required documents. | 30.11.2019 |

The informations of the filled in application forms are the sole responsibility of the applicants and the officers who validate the forms. The University shall not be held responsible for any omission or commission.

N.B.- The system of Late Fine and Tatkal have been waived from this academic session. Hence all are instructed to complete the form fillup process within the stipulated date mentioned above with usual Examination fees. No further extension shall be allowed under any circumstances.

By order of Vice-Chancellor


Controller of Examinations.

Memo No. 575 /UUC Dated. 19.10.2019

Copy forwarded to

1. The Chairman, P.G. Council, UUC/Principal, All Affiliated Colleges for information and necessary action.
2. Comptroller of Finance, UUC for information.
3. Steno to Vice-Chancellor/Steno to Registrar for kind information.
4. Notice Board/Website.


Controller of Examinations.



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Exam.No. 576 /UUC Dt. 19-10-2019

NOTIFICATION

EXAMINATION FEE STRUCTURE AND OTHER INSTRUCTIONS FOR FILLING-UP OF THE FORMS FOR 1ST, 3RD, 5TH AND 7TH SEMESTER (REGULAR & BACK) OF U.G. EXAMINATIONS 2019, 1ST & 3RD SEMESTER (REGULAR/BACK) OF P.G. EXAMINATIONS 2019 AND CERTIFICATE COURSE IN JRP & TAMIL LANGUAGE EXAMINATIONS (JULY TO DECEMBER) 2019

1. BPA/BVA Examination, 2019

- | | | |
|----|---------------------------|--|
| a. | Fees for application form | Rs. 50.00 |
| b. | Examination fees | Rs. 300.00 |
| c. | Fee for Marksheet | Rs. 100.00 |
| d. | Re registration fee | Rs. 50.00 |
| e. | Centre charge | Rs. 200.00 (to be collected separately by the Colleges from each of the candidates under proper acknowledgement. |

N.B. The Students have to pay the fees from a to d through On-Line mode

2. BHM/BTTM Examination, 2019

- | | | |
|----|---------------------------|--|
| a. | Fees for application form | Rs. 50.00 |
| b. | Examination fees | Rs. 1200.00 |
| c. | Fee for Marksheet | Rs. 100.00 |
| d. | Re registration fee | Rs. 50.00 |
| e. | Centre charge | Rs.200/- (to be collected separately by the Colleges form the each of the candidates under proper acknowledgement. |

N.B. The Students have to pay the fees from a to d through On-Line mode

3. BFD/BID/BTD Examination, 2019

- | | | |
|----|---------------------------|--|
| a. | Fees for application form | Rs. 50.00 |
| b. | Examination fees | Rs. 1000.00 |
| c. | Fee for Marksheet | Rs. 100.00 |
| d. | Re registration fee | Rs. 50.00 |
| e. | Centre charge | Rs.200/- (to be collected separately by the Colleges form the each of the candidates under proper acknowledgement. |

N.B. The Students have to pay the fees from a to d through On-Line mode

Cont....P/2

4. MPA/MVA/MA(CS)/MA(CHC)/MA(LING.)/MA(BS) Examination-2019

a.	Fees for application form	Rs. 50.00
b.	Examination fee	Rs. 800.00
c.	Fee for Marksheet	Rs. 100.00
d.	Re registration fee	Rs. 50.00
e.	Centre charge	Rs. 200.00

**N.B. (1) Students of the P.G. Teaching Departments of the University at Sanskruti Vihar, Madanpur shall have to pay the fees from a to e through On-Line mode.
(2) But Students of the affiliated colleges shall pay the fees from a to d through On-line mode and the centre charge of Rs. 200/- each to be collected separately from the candidate under proper acknowledgement.**

5. MHM/MTTM/MA(JMC)/MA(RM&GS) Examination-2019

a.	Fees for application form	Rs. 50/-
b.	Examination fees	Rs. 2000/-
c.	Fees for Marksheet	Rs. 100/-
d.	Re registration fees	Rs. 50/-
e.	Centre charge	Rs.200/- (to be collected separately by the Colleges form the each of the candidates under proper acknowledgement.

N.B. The Students have to pay the fees from a to d through On-Line mode

6. MA(YOGA)/MSW Examination-2019

a.	Fees for application form	Rs. 50.00
b.	Examination fees	Rs. 2000.00
c.	Fees for Marksheet	Rs. 100.00
d.	Re-registration fees	Rs. 50.00
e.	Centre charge	Rs. 200.00 (to be collected separately by the Colleges form the each of the candidates under proper acknowledgement.

N.B. The Students have to pay the fees from a to d through On-Line mode

7. M.Phil Examination-2019

a.	Fees for application form	Rs. 50/-
b.	Examination fees	Rs. 1000/-
c.	Fees for Marksheet	Rs. 100/-
d.	Re-registration Fees	Rs. 50/-
e.	Centre charge	Rs. 200/-

N.B. The Students have to pay the fees from a to e through On-Line mode

8. CCJRP Examination-2019

a.	Fees for application form	Rs. 50.00
b.	Examination fees	Rs. 200.00
c.	Fees for Marksheet-cum-Provisional	Rs. 100.00
d.	Registration fees	Rs. 50.00
e.	Original Certificate	Rs. 300.00
f.	Centre charge	Rs. 200.00

N.B. The Students have to pay the fees from a to f through On-Line mode

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9. Tamil Language Examination-2019

a.	Fees for application form	Rs. 50.00
b.	Examination fees	Rs. 100.00
c.	Fees for Marksheet-cum-Provisional	Rs. 100.00
d.	Registration fees	Rs. 50.00
e.	Centre charge	Rs. 200.00

N.B. The Students have to pay the fees from a to e through On-Line mode

A. Examinations forms for the Certificate Courses (as mentioned at Sl. No. 8 and 09) students shall have to fill up the forms offline/manually but fees for these examination shall be paid On-Line and a proof of On-Line payment shall be attached with the offline/manually filled up forms.

B. The candidates who will appear the Improvement/Back Examination in any paper/papers shall have to pay full examination fees for the semester concerned.

C. Principals of Affiliated Colleges/Chairman, P.G. Council are requested to instruct the verifying officers to verify the application forms minutely before validation. The Principal of the concerned Colleges/Chairman, P.G. Council, UUC will be held responsible for any omission and commission made on the eligibility of the candidates and other informations entered in the application forms.

Detialed instructions regarding Online Form Fillup is also attached.

Yours faithfully,

KDoo
19/10/2019

Controller of Examinations.

Memo No.Exam/ 577 /UUC Dated. 19.10.2019

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19/10/2019

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Instructions for On-Line Examination Form Fill-up for 1st, 3rd, 5th and 7th Semester (Regular & Back) Examination-2019

1. The batches of students who are eligible to appear 1st, 3rd, 5th and 7th Semester (Regular and Back) Examination(s)-2019 are as follows:

<u>Exam</u>	<u>Batches eligible to appear the exam</u>
1 st Sem Regular	- 2019-20, 2019-21, 2019-23
1 st Sem Back	- 2018-19, 2018-20, 2018-22, 2017-19, 2017-21, 2016-20, 2015-19
3 rd Sem Regular	- 2018-20, 2018-22
3 rd Sem Back	- 2017-19, 2017-21, 2016-18, 2016-20, 2015-19
5 th Sem Regular	- 2017-21
5 th Sem Back	- 2016-20, 2015-19
7 th Sem Regular	- 2016-20
7 th Sem Back	- 2015-19

The students of the above mentioned batches are required to fill the examination forms on **ON-LINE mode only**.

2. Students who are going to appear 1st, 3rd, 5th, and 7th Semester (Regular and Back) Examination(s)-2019, are to login to www.uuc.ac.in – **Online (ODD Sem) Exam Form fill-up-2019** by using their USER ID and PASSWORD. The user id of each student is either his/her examination Roll Number OR Registration Number and the password is his/her date of birth. Example – UID - 12MSW16001 OR 1712012 and the password will be the date of birth of the student. (Format–DD/MM/YYYY).

3. **For the students of Affiliated Colleges as well as of P.G.Departments of Utkal University of Culture.**

After login, they have to fill the form with all required fields and to select their subjects of the examination and upload the following documents if required.

- i) Scanned copy of Photograph
- ii) Scanned copy of Signature

Examination fees have to be paid by the student through the SBI Collect. After completing the process of payment, students have to put the payment reference number and date in the examination filled-up form screen and to submit the same. Then, students have to take the printout of the application form and submit the same in their respective colleges/institutions.

4. Colleges/institutions/departments have to login using their User ID and Password provided, verify the forms in all respect along with the payment challan and make them validate. An application once validated means it has been verified in all respects by the colleges/Departments. Any omission and commission detected later-on shall be the sole responsibility of the Principals of the respective colleges/Chairman, P.G.Council. **Fees once paid can't be refunded under any circumstance. Hence, students are advised to obtain clearances from their respective institutions before filling up of the examination forms.** Admit cards will be issued only to the candidates whose forms are validated by the colleges/institutions/departments. Colleges/Institutions/P.G.Departments is to download the form Fill-up Statement generated on-line and submit it to the University within the stipulated date.
5. After verification at the University level, admit cards will be published and will be available for download. Students have to download their admit cards by logging in, using their User ID and password.
6. For any difficulties, you may mail to : coeuuc@gmail.com or call **8249514948**.


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