



UTKAL UNIVERSITY OF CULTURE

Sanskriti Vihar, Madanpur, Bhubaneswar-752054

Phone - (0674) 2972313, E-mail: mailboxuuc@gmail.com Website : www.uuc.ac.in

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Exam.No. 100 /UUC Dt 13.3.2020

FORM FILL -UP NOTIFICATION

ON-LINE FORM FILL-UP DATES FOR 2ND, 4TH, 6TH and 8TH SEMESTER EXAMINATIONS 2020 OF ALL U.G. COURSES AND 2ND & 4TH SEMESTER EXAMINATION -2020 FOR ALL P.G. COURSES EXCEPT THE COURSES CONDUCTED BY P.G. DEPARTMENTS OF UTKAL UNIVERSITY OF CULTURE, MADANPUR CAMPUS

The dates for filling-up of forms for appearing the 2nd, 4th, 6th & 8th Semester Examination-2020 of all U.G. courses and 2nd & 4th Semester Examination-2020 of all P.G. Courses are given below:

- | | |
|---|--|
| 1. Commencement of online filling up of forms | 23.03.2020
10.30 A.M. onwards |
| 2. Last Dates of filling up of Examinations forms | 18.04.2020
11.55 P.M. |
| 3. Last date for submission of all required documents of the filled in application forms in the University office | 20.04.2020
4.00 P.M. |

The informations of the filled in application forms are the sole responsibility of the applicants and the officers who validate the forms. The University shall not be held responsible for any omission or commission.

(N.B.) If the last date for submission of documents by the colleges to the University, falls on a holiday then the day following that date is to be treated as last date. Under no circumstances, the last date of On-line form fillup can be extended.

By order of Vice-Chancellor

Kam
13/03/2020
Controller of Examinations.

Memo No. 101 /UUC, Dt. 13.3.2020

Copy forwarded to

1. The Chairman, P.G. Council, UUC for information and necessary action.
2. The Principal, All Affiliated Colleges for information and necessary action.
3. The Comptroller of Finance, UUC for information.
4. Steno to Vice-Chancellor/Steno to Registrar for kind information of Vice-Chancellor and Registrar respectively.
5. Notice Board/Website.

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Exam.No. 102 /UUC Dt. 13.3.2020

NOTIFICATION

EXAMINATION FEE STRUCTURE AND OTHER INSTRUCTIONS FOR FILLING-UP OF THE FORMS FOR 2nd , 4th, 6th & 8th SEMESTER (REGULAR /BACK) OF U.G. EXAMINATIONS 2020, 2ND & 4TH SEMESTER (REGULAR/BACK) OF P.G. EXAMINATIONS 2020

Course /Semester

Bachelor of Performing Art (BPA) and Bachelor of Visual Art (BVA)

2 nd , 4 th & 6 th Sem.	a.	Fees for application form	Rs. 50.00
	b.	Examination fees	Rs. 300.00
	c.	Fee for Marksheet	Rs. 100.00
	d.	Re registration fee	Rs. 50.00
	e.	Centre Charges	Rs. 200.00 (to be collected separately by the colleges from each of the candidates under proper acknowledgement)

N.B. The students have to pay the fees from a to d through On-Line mode

8 th Sem.	a.	Fees for application form	Rs. 50.00
	b.	Examination fees	Rs. 300.00
	c.	Fee for Marksheet	Rs. 100.00
	d.	Re registration fee	Rs. 50.00
	e.	Fee for Provisional	Rs. 100.00
	f.	Fee for Original Cert.	Rs. 300.00
	g.	Centre Charges	Rs. 200.00 (to be collected separately by the colleges from each of the candidates under proper acknowledgement)

N.B. The students have to pay the fees from a to f through On-Line mode

Bachelor of Design (Fashion) and Bachelor of Interior Design (BID)

2 nd , 4 th & 6 th Sem.	a.	Fees for application form	Rs. 50.00
	b.	Examination fees	Rs. 1,000.00
	c.	Fee for Marksheet	Rs. 100.00
	d.	Re registration fee	Rs. 50.00
	e.	Centre Charges	Rs. 200.00 (to be collected separately by the colleges from each of the candidates under proper acknowledgement)

N.B. The students have to pay the fees from a to d through On-Line mode

8th Sem.

a.	Fees for application form	Rs. 50.00
b.	Examination fees	Rs. 1000.00
c.	Fee for Marksheet	Rs. 100.00
d.	Re registration fee	Rs. 50.00
e.	Fee for Provisional	Rs. 100.00
f.	Fee for Original Cert.	Rs. 300.00
g.	Centre Charges	Rs. 200.00 (to be collected separately by the colleges from each of the candidates under proper acknowledgement)

N.B. The students have to pay the fees from a to f through On-Line mode

Bachelor of Hotel Management (BHM) and Bachelor of Tourism and Travel Management (BTTM)

2nd, 4th & 6th Sem.

a.	Fees for application form	Rs. 50.00
b.	Examination fees	Rs. 1,200.00
c.	Fee for Marksheet	Rs. 100.00
d.	Re registration fee	Rs. 50.00
e.	Centre Charges	Rs. 200.00 (to be collected separately by the colleges from each of the candidates under proper acknowledgement)

N.B. The students have to pay the fees from a to d through On-Line mode

8th Sem.

a.	Fees for application form	Rs. 50.00
b.	Examination fees	Rs. 1,200.00
c.	Fee for Marksheet	Rs. 100.00
d.	Re registration fee	Rs. 50.00
e.	Fee for Provisional	Rs. 100.00
f.	Fee for Original Cert.	Rs. 300.00
g.	Centre Charges	Rs. 200.00 (to be collected separately by the colleges from each of the candidates under proper acknowledgement)

N.B. The students have to pay the fees from a to f through On-Line mode

Master of Visual Art (MVA) - Master of Performing Art (MPA) - M.A. in Buddhist Studies (MABS) - M.A. in Culture Studies (MACS) - M.A. in Linguistics (Lin) - M.A. in Cultural Heritage and Conservation (CHC) - M.A. in Textile Design (TXT)

2nd Semester

a.	Fees for application form	Rs. 50.00
b.	Examination fees	Rs. 800.00
c.	Fee for Marksheet	Rs. 100.00
d.	Re registration fee	Rs. 50.00
e.	Centre Charges	Rs. 200.00

- N.B**
- 1. Students of the P.G. Teaching Departments of the University at Sanskruti Vihar, Madanpur shall have to pay the fees from a to e through On-Line mode**
 - 2. But students of the affiliated colleges shall pay the fees from a to d through On-Line mode and Centre charge of Rs. 200/- each separately to the concerned colleges under proper acknowledgement.**

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1 st Semester	a.	Fees for application form	Rs. 50.00
	b.	Examination fees	Rs. 800.00
	c.	Fee for Marksheet	Rs. 100.00
	d.	Re registration fee	Rs. 50.00
	e.	Fee for Provisional	Rs. 100.00
	f.	Fee for Original Cert.	Rs. 300.00
	g.	Centre Charges	Rs. 200.00

- N.B**
- 1. Students of the P.G. Teaching Departments of the University at Sanskruti Vihar, Madanpur shall have to pay the fees from a to g through On-Line mode**
 - 2. But students of the affiliated colleges shall pay the fees from a to f through On-Line mode and Centre charge of Rs. 200/- each separately to the concerned colleges under proper acknowledgement.**

Master in Social Work (MSW) – Master in Tourism and Travel Management (MTTM) – Master in Hotel Management (MHM) –M.A. (Rural Management and Gandhian Studies) M.A(RMGS) – M.A.(Journalism and Mass Communication) M.A.(JMC) – M.A.(Yoga)

2 nd Semester	a.	Fees for application form	Rs. 50.00
	b.	Examination fees	Rs.2,000.00
	c.	Fee for Marksheet	Rs. 100.00
	d.	Re registration fee	Rs. 50.00
	e.	Centre Charges	Rs. 200.00 (to be collected sepately by the colleges from each of the candidates under proper acknowledgement)

N.B. The students have to pay the fees from a to d through On-Line mode

4 th Semester	a.	Fees for application form	Rs. 50.00
	b.	Examination fees	Rs.2,000.00
	c.	Fee for Marksheet	Rs. 100.00
	d.	Re registration fee	Rs. 50.00
	e.	Fee for Provisional	Rs. 100.00
	f.	Fee for Original Cert.	Rs. 300.00
	g.	Centre Charges	Rs. 200.00 (to be collected sepately by the colleges from each of the candidates under proper acknowledgement)

N.B. The students have to pay the fees from a to f through On-Line mode

M.Phil Programmes (All Disciplines)

2 nd Semester	a.	Fees for application form	Rs. 50.00
	b.	Examination fees	Rs.1,000.00
	c.	Fee for Marksheet	Rs. 100.00
	d.	Re registration fee	Rs. 50.00
	e.	Fee for Provisional	Rs. 100.00
	f.	Fee for Original Cert.	Rs. 300.00
	g.	Centre Charges	Rs. 200.00

N.B. The students have to pay the fees from a to g though On-Line mode.

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CCJRP Examination

a.	Fees for application form	Rs. 50.00
b.	Examination fees	Rs. 200.00
c.	Fees for Marksheet-cum-Provisional	Rs. 100.00
d.	Registration fees	Rs. 50.00
e.	Original Certificate	Rs. 300.00
f.	Centre charge	Rs. 200.00

N.B. The Students have to pay the fees from a to f through On-Line mode

Tamil Langage Examination

a.	Fees for application form	Rs. 50.00
b.	Examination fees	Rs. 100.00
c.	Fees for Marksheet-cum-Provisional	Rs. 100.00
d.	Registration fees	Rs. 50.00
e.	Centre charge	Rs. 200.00

N.B. The Students have to pay the fees from a to e through On-Line mode

- A. Examinations forms for the Certificate Courses (as mentioned at Sl. No. 8 and 09) students shall have to fill up the forms offline/manually but fees for these examination shall be paid On-Line and a proof of On-Line payment shall be attached with the offline/manually filled up forms.**
- B. The candidates who will appear the Improvement/Back Examination in any paper/papers shall have to pay full examination fees for the semester concerned.**
- C. Principals of Affiliated Colleges/Chairman, P.G. Council are requested to instruct the verifying officers to verify the application forms minutely before validation. The Principal of the concerned Colleges/Chairman, P.G. Council, UUC will be held responsible for any omission and commission made on the eligibility of the candidates and other informations entered in the application forms.**

Detialed instructions regarding Online Form Fillup is also attached.


Controller of Examinations.

Memo No. 103 /UUC, Dt. 13.3.2020

Copy forwarded to

1. The Chairman, P.G. Council, UUC for information and necessary action.
2. The Principal, All Affiliated Colleges for information and necessary action.
3. The Comptroller of Finance, UUC for information.
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Instructions for On-Line Examination Form Fill-up for 2nd, 4th, 6th and 8th Semester (Regular & Back) Examination-2020

1. The batches of students who are eligible to appear 1st, 3rd, 5th and 7th Semester (Regular and Back) Examination(s)-2019 are as follows:

<u>Exam</u>	<u>Batches eligible to appear the exam</u>
2 nd Sem Regular	- 2019-20, 2019-21, 2019-23
2 nd Sem Back	- 2018-19, 2018-20, 2018-22, 2017-19, 2017-21, 2016-20, 2015-19
4 th Sem Regular	- 2018-20, 2018-22
4 th Sem Back	- 2017-19, 2017-21, 2016-18, 2016-20, 2015-19
6 th Sem Regular	- 2017-21
6 th Sem Back	- 2016-20, 2015-19
8 th Sem Regular	- 2016-20
8 th Sem Back	- 2015-19

The students of the above mentioned batches are required to fill the examination forms on **ON-LINE mode only**.

2. Students who are going to appear 2nd, 4th, 6th, and 8th Semester (Regular and Back) Examination(s)-2020, are to login to www.uuc.ac.in – **Online (EVEN Sem) Exam Form fill-up-2020** by using their USER ID and PASSWORD. The user id of each student is either his/her examination Roll Number OR Registration Number and the password is his/her date of birth. Example – UID - 12MSW16001 OR 1712012 and the password will be the date of birth of the student. (Format–DD/MM/YYYY).

3. **For the students of Affiliated Colleges as well as of P.G.Departments of Utkal University of Culture.**

After login, they have to fill the form with all required fields and to select their subjects of the examination and upload the following documents if required.

- Scanned copy of Photograph
- Scanned copy of Signature

Examination fees have to be paid by the student through the SBI Collect. After completing the process of payment, students have to put the payment reference number and date in the examination filled-up form screen and to submit the same. Then, students have to take the printout of the application form and submit the same in their respective colleges/institutions.

4. Colleges/institutions/departments have to login using their User ID and Password provided, verify the forms in all respect along with the payment challan and make them validate. An application once validated means it has been verified in all respects by the colleges/Departments. Any omission and commission detected later-on shall be the sole responsibility of the Principals of the respective colleges/Chairman, P.G.Council. **Fees once paid can't be refunded under any circumstance. Hence, students are advised to obtain clearances from their respective institutions before filling up of the examination forms.** Admit cards will be issued only to the candidates whose forms are validated by the colleges/institutions/departments. Colleges/Institutions/P.G.Departments is to download the form Fill-up Statement generated on-line and submit it to the University within the stipulated date.
5. After verification at the University level, admit cards will be published and will be available for download. Students have to download their admit cards by logging in, using their User ID and password.
6. For any difficulties, you may mail to : coeuuc@gmail.com or call **8249514948**.

Controller of Examinations

13/03/2020