



UTKAL UNIVERSITY OF CULTURE

Sanskriti Vihar, Madanpur, Bhubaneswar-752054

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Exam.No. 371 /UUC Dt. 09.8.2019

NOTIFICATION

In pursuance of the finalization of Ph.D. Regulation-2019 in the meeting of the Chairmen of all Subject Research Committees, subsequent approval by the Vice-Chancellor on 08.8.2019 and subject to the ratification by the Academic Council of Utkal University of Culture, the Ph.D. REGULATION 2019 of the University is hereby circulated for information of all concerned. The previous revised Ph.D. Regulation 2017 notified vide Notification No. 4064/UUC, dated 23.02.2017 is now repealed and replaced by the UTKAL UNIVERSITY OF CULTURE, BHUBANESWAR Ph.D. REGULATION 2019.

By order of Vice-Chancellor.

KDM
09/08/2019
Controller of Examinations.

Memo No. 372 /UUC

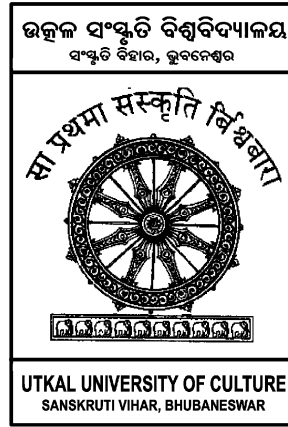
Dated. 09.8.2019

Copy to

1. The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110 001 for information and necessary action.
2. The Principal Secretary to Hon'ble Chancellor, Governor's Secretariat, Raj Bhavan, Bhubaneswar for kind information of His Excellency.
3. The Principal Secretary to Govt., Odia Language, Literature and Culture Department, Odisha, Bhubaneswar for information and necessary action.
4. Director, Culture, Odisha for information and necessary action.
5. Chairman, P.G. Council, UUC for information and necessary action.
6. All P.G. Teaching Departments, UUC.
7. All Universities in Odisha for information and necessary action.
8. All Affiliated Colleges under UUC for information and necessary action.
9. Comptroller of Finance, UUC for information.
10. OSD, Examination/Ph.D. for information and necessary action.
11. Steno to V.C./Steno to Registrar for kind information of Vice-Chancellor and Registrar.
12. DEO for information with a request to put up the Notification on the University Website.
13. Notice Board.

KDM
09/08/2019
Controller of Examinations.

UTKAL UNIVERSITY OF CULTURE SANSKRUTI VIHAR, MADANPUR



[Ph.D. REGULATION OF 2019]

**UTKAL UNIVERSITY OF CULTURE
SANSKRUTI VIHAR, BHUBANESWAR – 752054**

UTKAL UNIVERSITY OF CULTURE

SANSKRUTI VIHAR, MADANPUR, BHUBANESWAR

REGULATION FOR DOCTOR OF PHILOSOPHY IN CULTURE STUDIES, ARCHITECTURE & ARCHAEOLOGY, ORISSAN STUDIES, LANGUAGE & LITERATURE, VISUAL ART AND PERFORMING ART, 2019

1. SHORT TITLE, APPLICATION AND COMMENCEMENT.

- 1.1 These Regulations may be called Utkal University of Culture Ph.D. Regulation, 2019.
- 1.2 They shall come into force from the date of their publication by the University.

2. ELIGIBILITY CRITERIA FOR ADMISSION TO PH.D. PROGRAMME:

Subject to the conditions stipulated in these Regulations, the following persons are eligible to seek admission to the Ph.D programme.

- 2.1. Master Degree holders with at least 55% marks in aggregate or its equivalent Grade 'B' in the UGC 7 point scale or an equivalent grade in a point scale followed by Utkal University of Culture or any other University recognized by Utkal University of Culture, shall be eligible for Ph.D. Registration, followed by an Entrance test and a Viva-voce. However, candidates belonging to SC/ST/OBC(non-creamy layer), differently-abled and other categories so decided by UUC from time to time shall be given relaxation of 5% of marks at the Master Degree level (i.e. 50%) to be eligible for Ph.D. Registration.
- 2.2. Candidates who have cleared the M.Phil coursework with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) and successfully completing the M.Phil Degree from Utkal University of Culture or any other University recognized as equivalent thereto by Utkal University of Culture shall be eligible to proceed to do research work leading to the Ph.D Degree. A relaxation of 5% of
- 2.3. Marks from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer), differently-abled and other categories of candidates as per the decision of the University from time to time.

- 2.4. A person whose M.Phil dissertation has been evaluated and the viva voce is pending may be provisionally admitted to the Ph.D. programme of the University.
- 2.5. Candidates possessing a Degree considered equivalent to M.Phil Degree of an Indian University/Institution, from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions, shall be eligible for admission to Ph.D programme.

3. DURATION OF THE PROGRAMME:

- 3.1. Ph.D. programme shall be for a minimum duration of three years, including course work and a maximum of six years.
- 3.2. Extension beyond the above limits will be governed by the Research Committee of the University with the Vice-Chancellor as its Chairman under special circumstances.
- 3.3. The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of two years for Ph.D. in the maximum duration. In addition, the women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of Ph.D. for up to 180 days.

4. PROCEDURE FOR ADMISSION TO PH.D.

- 4.1. The University shall admit Ph.D. students through an Entrance Test conducted at the level of University. The University may decide separate terms and conditions for Ph.D. Entrance Test for those students who qualify UGC-NET (including JRF)/UGC-CSIR NET (including JRF)/SLET/GATE/teacher fellowship holder or have passed M.Phil programme.

- 4.2. The University shall notify well in advance in the institutional website and through advertisement in at least two (2) newspapers, of which at least one (1) shall be in the regional language, the number of seats, for admission, subject/discipline-wise distribution of available seats, criteria for admission, procedure for admission, examination centre(s) where entrance test(s) shall be conducted and all other relevant information for the benefit of the candidates.
- 4.3. The University shall adhere to the State-level reservation policy, as applicable.
- 4.4. The admission shall be based on the criteria notified by the University, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned, and taking into account the reservation policy of the State Government from time to time.
- 4.5. The University shall admit candidates by a two stage process through:
 - 4.5.1. An Entrance Test shall be qualifying with qualifying marks as 50%. The syllabus of the Entrance Test shall consist of 50% of research methodology and 50% shall be subject specific. The Entrance Test shall be conducted at the Centre(s) notified in advance (changes of Centres, if any, also to be notified well in advance) at the level of the University.
 - 4.5.2. Provided that a relaxation of 5% of marks (from 50% to 45%) shall be allowed for the candidates belonging to SC/ST/OBC (Non-Creamy layers)/Differently-abled category in the entrance examination conducted by the University.

Provided further that, if in spite of the above relaxation, the seats allotted for SC/ST/OBC (Non Creamy layer)/Differently-Abled categories remain unfilled, the University shall launch a Special Admission Drive for that particular category within one month from the date of closure of admissions of General Category. The University will devise its own admission procedure, along with eligibility conditions to ensure that most of the seats under these categories are filled.

- 4.6. A Viva-voce is to be organized by the University when the candidates are required to discuss their research interest/area through a presentation before a duly constituted Subject Research Committee (SRC).
- 4.7. The Viva-Voce shall also consider the following aspects, viz, whether
 - 4.7.1. The candidate possesses the competence for the proposed research;
 - 4.7.2. The research work can be suitably undertaken at the University;
 - 4.7.3. The proposed area of research can contribute to new/additional knowledge.
- 4.8. The University shall maintain the list of all the Ph.D. registered candidates, topic of his/her research, name of his/her supervisor, date of enrolment/registration.

5. ALLOCATION OF RESEARCH SUPERVISOR: Eligibility criteria to be a Research Supervisor, Co-Supervisor, Number of Ph.D. scholars permissible per Supervisor, etc.

- 5.1 Any regular Professor of the University with at least five research publications in refereed journals and any regular Associate/Assistant Professor of the University with a Ph.D. degree and at least two research publications in referred journals may be recognized as Research Supervisor.

Provided that in areas/disciplines where there is no or only a limited number of refereed journals, the University may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.

- 5.2 Only a full time regular teacher/former teacher of the concerned University can act as a Supervisor. The External Supervisors are not allowed. However, Co-Supervisor can be allowed in inter-disciplinary areas from other departments of the same institute or from other related Universities/affiliated colleges of the University with the approval of the Subject Research Committee.

- 5.3 The allocation of Research Supervisor for a selected research scholar shall be decided by the Department concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview/viva-voce.
- 5.4 in case of topics which are of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the Department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor and a Co-Supervisor from outside the Department/Faculty/College/Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions/Colleges.
- 5.5. Age limit for a Research Supervisor/Co-Supervisor as per Govt. of Odisha Notification No. 22711(II)/HE, dated 10.8.2016 is 70 years, subject to its amendments from time to time.
- 5.6. A Research Supervisor/Co-Supervisor who is a Professor at any given point of time cannot guide more than Eight (8) Ph.D. Scholars. An Associate Professor as Research Supervisor can guide up to a maximum of six (6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of four (4) Ph.D. Scholars.
- 5.7. In case of relocation of a Ph.D. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate, provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/supervisor from any funding agency. The scholar will however give due credit to the parent guide and the institution for the part of research already done.

6. COURSE WORK: Credit Requirements, number, duration, syllabus, minimum standards for completion, etc.

- 6.1. The credit assigned to the Ph.D. course work shall be a minimum of 08 credits and a maximum of 16 credits.
- 6.2. The course work shall be treated as prerequisite for Ph.D. preparation. A minimum of 04 credits shall be assigned to one or more courses on Research Methodology which could cover areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc. Other courses shall be advanced level courses preparing the students for Ph.D. Degree.
- 6.3. All courses prescribed for Ph.D. coursework shall be in conformity with the credit hour instructional requirement and shall specify content, instructional and assessment methods. They shall be duly approved by the authorized academic bodies.
- 6.4. The Department where the scholar pursues his/her research shall prescribe the course(s) to him/her based on the recommendations of the Subject Research Committee, as stipulated under sub-Clause 7.1 below, of the research scholar.
- 6.5. All candidates admitted to the Ph.D. programmes shall be required to complete the course work prescribed by the Department during the initial one or two semesters.
- 6.6. Candidates already holding M.Phil degree and admitted to the Ph.D. programme, or those who have already completed the course work in M.Phil and have been permitted to proceed to the Ph.D. in integrated course, may be exempted by the Department from the Ph.D. course work. All other candidates admitted to the Ph.D. programme shall be required to complete the Ph.D. course work prescribed by the Department.
- 6.7. Grades in the course work, including research methodology courses shall be finalized after a combined assessment by the Subject Research Committee and the Department and the final grades shall be communicated to the University.

- 6.8. Ph.D. scholar has to obtain a minimum of 55% of marks or its equivalent grade in the UGC 7-point scale (or an equivalent grade/CGPA in a point scale wherever grading system is followed) in the course work in order to be eligible to continue in the programme and submit the thesis.

7. SUBJECT RESEARCH COMMITTEE AND ITS FUNCTION:

- 7.1. There shall be a Subject Research Committee for each Faculty of the University and shall have the following responsibilities:
- 7.1.1 To review the research proposal and finalize the topic of research;
- 7.1.2 To guide the research scholar to develop the study design and methodology of research, identify the courses(s) that he/she may have to do;
- 7.1.3 To periodically review and assist in the progress of the research work of the research scholar.
- 7.2. A research scholar shall appear before the Subject Research Committee once in six months to make a presentation of the progress report. The Subject Research Committee shall submit its report in turn to the University with a copy to the research scholar.
- 7.3. In case the progress of the research scholar is unsatisfactory the Subject Research Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Subject Research Committee may recommend to the University with specific reasons for cancellation of the registration of the research scholar.

8. RESEARCH COMMITTEE OF THE UNIVERSITY(RCU)

- 8.1 The Research Committee of the University (RCU) shall consist of at least five members.
- ◆ Vice-Chancellor (as the Chairman)
 - ◆ Two members of the Board of Management to be nominated by the Vice-Chancellor

- ◆ The Controller of Examinations (as the Convener).

The RCU may invite any Chairman of a SRC/Supervisor/Chairman of Board of Studies etc, if need arises. The tenure of RCU shall be two years. Vacancy, if any, within the tenure would be filled by the Vice-Chancellor. The quorum for meeting shall be 3.

8.2 **Function of RCU**

8.2.1 Shall decide the eligibility of an institution as a place of research independently.

8.2.2 Shall deal with the adverse reports/lack of unanimous recommendation by the examiner/doubts on such matters.

8.2.3 Shall deal with such matters as may be brought before it for consideration by the Vice-Chancellor, the Controller of Examinations or by any member of RCU/SRC.

8.2.4 Shall deal with complaints of the research supervisors/research scholars.

8.2.5 Shall deal with all appeals on the decision of the SRC and Controller of Examinations.

9. **FUNCTIONS OF THE CONTROLLER OF EXAMINATIONS(CoE)**

9.1. The Controller of Examinations shall issue notification inviting application for Ph.D. Entrance Test Examinations.

9.2. Take steps for publication of Entrance Test result and course work result.

9.3. Take steps for formation of Subject Research Committee (SRC).

9.4. Convene the meeting of the SRC intimating the date and time and venue at least twice in a year with clear 10 days notice or delegate it to the concerned Head of the department / Chairman, SRC.

9.5. Place the applications before the SRC (Appendix-I) received by the office from time to time.

- 9.6. Intimate the candidate the status of his/her registration on the basis of the SRC recommendation and subsequent approval by the Vice-Chancellor.
- 9.7. Place the panel of Examiners as submitted by the supervisor before the SRC for recommendation.
- 9.8. Place the panel of examiners as recommended by the Board of Studies before the Vice-Chancellor for constitution of Board of Examiners.
- 9.9. Issue of course completion certificate to the candidates on successful completion of Course Work on recommendation of the concerned SRC.
- 9.10. The Controller of Examinations shall seek the consent of examiners from the panel approved by the Vice-Chancellor, or to seek consent of any other examiner, if the first examiner declines to be the Examiner or does not respond within six weeks.
- 9.11. Request the SRC to submit another panel of six names to be selected as examiner of the thesis, if nobody from the approved list agrees to be the examiner.
- 9.12. Send the thesis to the examiners in the manner he deems proper, but within a month from the receipt of the consent letter from the examiner.
- 9.13. The Controller of Examinations with the approval of V.C. will complete all formalities in a time bound manner.

9.14. Examination of the Thesis by Board of Examiners as given below shall be mandatory component of Examination for Ph.D. Examination. However, in case, the Vice-Chancellor receives any complaint about any examiner, he may change the composition of the Board.

DOCTORAL	
(i)	Examining Thesis by the Board of Examiners <ul style="list-style-type: none">• Supervisor• Co-Supervisor• Two External Examiners
(ii)	Viva-Voce <ul style="list-style-type: none">• Chairman of the concerned SRC - Chairman• Supervisor - Member• Co-Supervisor - Member• One out of two External Examiners who evaluated the thesis – Member• Members, SRC – Members

9.15. Viva-Voce cannot be conducted unless at least two members of the SRC are present. In case both the external examiners who have evaluated thesis express their non-availability for conducting the Viva Voce in writing, the SRC shall be competent to conduct the Viva Voce. In case of absence of the Co-Supervisor, the Viva-Voce can be conducted.

10. REPORT OF THE BOARD OF EXAMINERS

- 10.1 Adverse comments/reports only should be communicated within 30 days of receipt from examiners to the Supervisor and the scholar for revision/resubmission of the Thesis.
- 10.2 The candidate has to defend the thesis in an open seminar under the Chairmanship of the Supervisor, who will issue notice about the Viva-voce well in advance among the members. If the presentation is not satisfactory as per the report of the Chairman, SRC the candidate will defend the thesis after a period of 3 months without the external examiner.

- 10.3 In case of rejection of the thesis by an examiner the Controller of Examinations shall wait for the second report from the other external examiner and only in case of the second external report recommends award of the degree the thesis would be sent to the third examiner on approval of the Vice-Chancellor. Further in case both the examiners reject the thesis, the University would reject the thesis. The candidate and the supervisor shall be informed accordingly.
- 10.4 Further, in case the thesis is rejected by both the external examiners, the supervisor shall be debarred from accepting fresh candidates for at least three years and in case of rejection of two Theses consecutively the supervisor shall be derecognized.
- 10.5 The Controller of Examinations may use E.mail for correspondence with Examiners. E.mail consent shall be valid. However, the report has to be on hard copy in the prescribed proforma.

11. SUBMISSION OF THESIS

- 11.1. Every registered candidate can submit his/her thesis on completion of two years from the date of registration on presentation of pre-submission-seminar and approval by SRC. The candidate should have at least one publication based on the findings of the Research in referred journal. No pre-submission seminar is allowed without the requisite publication. The Chairman, SRC shall allow pre-submission presentation seminar for candidates with valid registration only and not after the expiry of the term of registration.
- 11.2. In exceptional cases, if permitted by the Vice-Chancellor, the thesis can be submitted six months earlier on recommendation of the Supervisor and SRC and on production of reprints of at least two publications based on the Doctoral Research Work in National Journal with high impact factor.
- 11.3. Each candidate shall be required to make a seminar presentation before being allowed to submit the thesis before the SRC. The presentation shall be preferably a power point presentation. It shall include the problem, the methodology, the findings/results and discussions, contribution to the field and improvement over earlier work etc. She/he shall also elaborate how changes, if any, recommended by SRC has been incorporated in the thesis. Only on recommendation by the SRC in the prescribed proforma (Appendix-II), the candidate may submit the thesis within two months from the date of approval of SRC. The Chairman of SRC shall

forward a copy of such certificate to the Controller of the Examinations. In case there are no experts in the relevant field available in the SRC/Faculty of P.G. Department, the Chairman SRC may invite an outside expert to the presentations in consultation with the Supervisor of the candidate

At the stage of pre-submission Seminar the SRC may allow suitable modification in the title of the thesis, if any.

The Supervisor/Co-Supervisor shall be present in all the presentations / seminars (Synopsis / pre-submission). Vice-Chancellor may grant waiver to Co-Supervisors/Supervisors depending upon the merit of the case on the recommendation of Controller of Examinations.

11.4. Every candidate shall inform six month before submission of his/her thesis to the Controller of Examinations, through his/her supervisor about plan of submission. The thesis shall be submitted in triplicate in case of Ph.D. with additional copies for co-supervisor along with.

- (a) Original letter including renewal letters of Ph.D. Registration.
- (b) 10(Ten) copies of the abstract (not exceeding 500 words) including soft copies.
- (c) A certificate from the supervisor that the work done by the candidate is original and is consistent with the approved synopsis.
- (d) Prescribed fee in the form of DD payable to the "Utkal University of Culture".
- (e) Two soft copies (CD/DVD) of the thesis in PDF. (The University shall submit a soft copy of Ph.D. thesis to the UGC within 30 days of notification of Award for hosting the same in INFLIBNET accessible to all Institutions/Universities.
- (f) A certificate from the SRC to the effect that the candidate has successfully presented the pre-submission seminar and the SRC has recommended him/ her to submit the thesis.

12. LANGUAGE OF THE THESIS

12.1 The language of the entire thesis will be in English. But in case of language subjects, the candidate shall be required to write the thesis in the same language or in English. However, the Ph.D thesis other than language subject if written in Odia /Hindi etc. has to be submitted along with English translation.

12.2. Pre Ph.D submission and Viva-Voce of Ph.D.

The candidate must make power point presentation before the SRC/Board of Examiners at such occasions. Typed copies of presentation as hard copies must be given before the presentation to all members present.

13. EVALUATION AND ASSESSMENT METHODS, MINIMUM STANDARDS/CREDITS FOR AWARD OF THE PH.D. DEGREE, ETC:

13.1 Upon satisfactory completion of course work, and obtaining the marks/grade prescribed in sub-clauses 6.8 above, the Ph.D. scholar shall be required to undertake research work and produce a draft dissertation/thesis within a reasonable time, as stipulated by the University based on these Regulations.

13.2 Prior to the submission of the thesis, the scholar shall make a presentation in the concerned Department before the Subject Research Committee of the University which shall also be open to all faculty members and other research scholars. The feedback and comments obtained from them may be suitably incorporated into the draft thesis in consultation with the Subject Research Committee.

13.3 Ph.D. scholars must publish at least one(1) research paper in referred journal and make two paper presentations in seminars before the submission of the thesis for adjudication, and produce evidence for the same in the form of presentation certificates and/or reprints.

13.4 The Academic Council (or its equivalent body) of the University shall evolve a mechanism using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty. While submitting for evaluation, the thesis

shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree/diploma of the same University where the work was carried out, or to any other University.

- 13.5 The Ph.D. thesis submitted by a research scholar shall be evaluated by his/her Research Supervisor and at least two external examiners, who are not in employment of the University. The Viva-Voce examination, based among other things, on the critiques given in the evaluation report, shall be conducted by the Subject Research Committee with Research Supervisor and at least one of the two external examiners, and to be attended by Members of the Subject Research Committee, all faculty members of the Department, other research scholars and other interested experts/researchers.

- 13.6 The public viva-voce of the research scholar to defend the thesis shall be conducted only if the evaluation report(s) of the external examiner(s) on the thesis is/are satisfactory and include a specific recommendation for conducting the viva-voce examination. If one of the evaluation reports of the external examiner in case of Ph.D. thesis, is unsatisfactory and does not recommend viva-voce, the University shall send the thesis to another external examiner out of the approved panel of examiners and the viva-voce examination shall be held only if the report of the latest examiner is satisfactory. If the report of the latest examiner is also unsatisfactory, the thesis shall be rejected and the research scholar shall be declared ineligible for the award of the degree.

- 13.7 The University shall develop appropriate methods so as to complete the entire process of evaluation of Ph.D thesis within a period of six months from the date of submission of the thesis.

14. PLACE OF RESEARCH:

- 14.1 Besides the University Departments, constituent colleges may be considered eligible to offer Ph.D programmes only if they satisfy the availability of eligible Research Supervisor, required infrastructure and supporting administrative and research promotion facilities as per these Regulations.
- 14.2 Post-graduate Departments of the University or constituent colleges with qualified teachers/other academic staff in the Department concerned along with required infrastructure, supporting administrative and research promotion facilities as per these Regulations shall be considered eligible to offer Ph.D programme.
- 14.3 Constituent Colleges with adequate facilities for research as mentioned below alone shall offer Ph.D programme
- (a) Earmarked library resources including latest books, Indian and international journals, e-journals, extended working hours for all disciplines, adequate space for research scholars in the Department/library for reading, writing and storing study and research materials.
 - (b) Colleges may also access the required facilities of the neighbouring Universities, or of those Universities/R&D laboratories/Organizations which have the required facilities.

15. TREATMENT OF PH.D THROUGH DISTANCE MODE/PART-TIME:

- 15.1 University shall not conduct any Ph.D. Programme through distance education mode.
- 15.2 Part-time Ph.D will be allowed in exceptional and justifiable cases, if all the conditions mentioned in the extant Ph.D Regulations are met.

16. AWARD OF PH.D DEGREES PRIOR TO NOTIFICATION OF THESE REGULATIONS, OR DEGREES AWARDED BY FOREIGN UNIVERSITIES

- 16.1 Award of degrees to candidates registered for the Ph.D. Programme on or after July 11, 2009 till the date of Notification of these Regulations shall be governed by the provisions of the UGC (Minimum Standards and procedure for Awards of Ph.D. Degree) Regulation, 2009.

16.2 If the Ph.D. degree is awarded by a Foreign University, the Indian Institution considering such a degree shall refer the issue to a Standing Committee constituted by the concerned University for the purpose of determining the equivalence of the degree awarded by the foreign University.

17. DEPOSITORY WITH INFLIBNET:

17.1 Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. Degree(s), the Institution concerned shall submit an electronic copy of the Ph.D. thesis to the INFLIBNET, for hosting the same so as to make it accessible to all University.

18. TYPE AND BINDING OF THE THESIS

18.1 A thesis shall be typed on both the sides of the paper and be soft bound. A hard bound copy will be required for preservation in the Library.

19. STRUCTURE OF FEES & PROCESSING CHARGES

The structure of fees and processing charges shall be decided by the Board of Management from time to time. The existing structure is as follows:

Sl.No.	Fees & Processing Charges	Amount
1.	Cost of application for registration	Rs. 1000/-
2.	Cost of application form for Entrance Examination	Rs. 500/-
3.	Fee for Entrance Test	Rs. 2000/-
4.	Registration charges	Rs. 5000/-
5.	Annual Registration Renewal after 5 yrs only	Rs. 2000/-
6.	Change of Registration/guide	Rs. 500/-
7.	Change of title of the thesis/Modification etc.	Rs. 500/-
8.	For processing and evaluation of thesis	Rs. 10000/-
9.	Duplicate Registration Number	Rs. 500/-
10.	Provisional Certificate	Rs.100/-
11.	Original Certificate	Rs. 500/-
12.	Course work (the amount is payable in favour of the University through On-line). The Department would utilize funds as follows: i) Teaching Remuneration including Extramural Lecture 40% ii) IT application & E-Learning Resource/Books 50% iii) Contingency 10% Unutilized iv) Balance if any would remain in the University account.	Rs. 8000/-

(Additional University Registration Fees is payable in case of Migration)

Note: All payments to be made through On-line mode in favour of the Utkal University of Culture, Bhubaneswar.

20. Anomaly, if any may be referred to the Vice-Chancellor and if need arises the Vice-Chancellor may refer the matter to RCU depending on the gravity of the case.
21. The University shall issue a Provisional Certificate on deposit of Rs.100/- only to the effect that the Ph.D. Degree has been awarded in conformity with the provision of the UGC Minimum Standards and Procedures for award of Ph.D. Degree Regulations, 2016.
22. The regulation shall come into force w.e.f. 1st July, 2019.

Approved
Sd/-
Vice-Chancellor



UTKAL UNIVERSITY OF CULTURE
Sanskriti Vihar, Madanpur,
Bhubaneswar- 752054

APPLICATION FOR SELECTION OF SCHOLARS FOR REGISTRATION INTO
Ph.D./D.Litt PROGRAMME, 20_____ 20_____
(To be filled in by the Applicant)

Subject	Attested pass port size photograph to be pasted here
Registration No.....	

- Name of the Applicant (In Block Letters) : _____
- Name of the Father/Husband : _____
- Permanent Address : _____

- Present Address (Including e-mail ID & Mobile No.) : _____

- Date of Birth : _____
- Caste _____ Sex _____ Nationality _____
(Original and Copy of the Caste Certificate to be attached in case of ST/SC/OBC & Differently – Abled students.)

7. Educational Qualification (HSC onwards):-

Name of the Exam.	Board/University	Year of Passing	Class/Division	% of marks	Optional/ Spl. Paper

(Original and Copies of all certificates and Mark Sheets are to be attached)

8. Whether employed (Yes/No) : _____
(If employed Experience Certificate and No. Objection Certificate of Employer is to be submitted as per Schedule -I)
9. Whether exempted from Entrance Test: _____
(For Ph.D. Scholars only)

10. a) Whether qualified in Entrance Test and Interview? (For Ph.D. Scholars only) : _____

b) Whether completed Course Work : _____
(If yes enclose copy of course completion Certificate)

11. Subject in which research is to be conducted : _____
(As per the provision of the Regulation)

12. a) Proposed title of the Synopsis of the thesis : _____
(Five copies of the synopsis to be attached)

b) Language of the Thesis : _____

13. Name of the Place of Research (Schedule-II) : _____

14. Name and Address:-

Name and Address of Supervisor(Proposed)	Name and Address of Co-Supervisor(Proposed)

15. Whether the Supervisor(s) are recognized by Utkal University of Culture to supervise Ph.D/D.Litt Thesis

Yes/No

16. Qualification of Supervisor/research experiences/publication, if any, use separate sheet.

17. Undertaking by the applicant (Schedule - V & VI)

SCHEDULE - I

Certified that the undersigned has no objection to allow _____ Sri/Smt. _____ who has _____ Years experience as a _____ to register his/ her name for the Ph.D./D.Litt examination under Utkal University of Culture.

Signature of the Applicant
Date _____

Signature of the Employer
Seal with date _____

SCHEDULE – II

Certified that the undersigned has no objection if Sri/Smt. _____ is allowed to take the help of this Department/Institutions, as place of research for his /her Ph.D. /D.Litt Examination.

Signature of the Head of the Department/Institutions

Date: _____

SCHEDULE – III

I certify that the candidate Sri/Smt. _____ is not a near relative as prescribed for examination purpose.

Signature of the Applicant

Signature of the Supervisor/Co-Supervisor

SCHEDULE – IV

Certified that Sri/Smt. _____ a research scholar under my supervision is eligible and be –fitting candidate for Ph.D./D.Litt Examination as per Regulation.

Signature of the Co-Supervisor

Signature of the Supervisor

Date. _____

Date. _____

SCHEDULE – V

I Sri/Smt. _____ certify that I have not been registered earlier under Utkal University of Culture or any other University for Ph.D./D.Litt/Examination.

Signature of the Supervisor

Signature of the Applicant

SCHEDULE – VI

I Sri/Smt. _____ do hereby declare that the particulars given by me in this application is true to the best of my knowledge. The selection in to Ph.D./D.Litt is not a matter of right and will not be claimed by me if not selected.

Signature of the Applicant

Date. _____



UTKAL UNIVERSITY OF CULTURE
Sanskriti Vihar, Madanpur,
Bhubaneswar- 752054

PARTICULARS OF SUPERVISOR

1. Name and Designation : _____
2. Address : _____

3. Whether a Ph.D. Degree holder : _____
(Xerox copy of the certificate should be attached)
4. No. of years having : _____
 - a) P.G. Teaching Experience
 - b) Honours Teaching Experience : _____
 - c) Post Doctoral Research Experience: _____
(For Scientist working in Research Institutes)
 - a) Post-Doctoral Research Experience
(For executives working in Govt. Industry
Corporate Sector) : _____
5. Particulars about Research Publications in referred/reputed journals (copies of publications to be enclosed)
 - i)
 - ii)
 - iii)
 - iv)
 - v)
6. Name of the Research Scholars registered under Universities including Utkal University of Culture presently working under him for their Ph.D./D.Litt Degree.

Signature of the Supervisor



UTKAL UNIVERSITY OF CULTURE
Sanskriti Vihar, Madanpur
Bhubaneswar-752054

PARTICULARS OF CO-SUPERVISOR

1. Name and Designation : _____
2. Address : _____

3. Whether a Ph.D. Degree holder : _____
(Xerox copy of the certificate should be attached)
4. No. of years having : _____
 - a) P.G. Teaching Experience
 - b) Honours Teaching Experience : _____
 - c) Post Doctoral Research Experience: _____
(For Scientist working in Research Institutes)
 - b) Post-Doctoral Research Experience
(For executives working in Govt. Industry
Corporate Sector) : _____
5. Particulars about Research Publications in referred/reputed journals (copies of publications to be enclosed)
 - i)
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 - iii)
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 - v)
6. Name of the Research Scholars registered under Universities including Utkal University of Culture presently working under him for their Ph.D./D.Litt Degree.

Signature of the Co-Supervisor



UTKAL UNIVERSITY OF CULTURE

Sanskriti Vihar, Madanpur
Bhubaneswar-752054

SRC RECOMMENDATION FOR ALLOWING SUBMISSION OF THE THESIS

Name of the Candidate Title of the Thesis Date of SRC Meeting

Recommended for submission of thesis
Publication verified and allowed.

Signature of the
Candidate

Signature of
Supervisor (s)

Signature of Member &
Chairman, SRC

OR

Not Recommended submission of thesis in view of the following:

Signature of the
Candidate

Signature of
Supervisor (s)

Signature of Member &
Chairman, SRC