



UTKAL UNIVERSITY OF CULTURE

Sanskriti Vihar, Madanpur, Bhubaneswar-752054

E-mail: registraruuc@gmail.com Website :www.uuc.ac.in

No. 1003 /UUC Dt. 10.07.2023

EXPRESSION OF INTEREST FOR HIRING OF ACCOMMODATION FOR VICE-CHANCELLOR ON LEASE BASIS

The Utkal University of Culture invites expression of interest in sealed envelope for lease of a private house for the Residence-cum-Residential Office of the Vice-Chancellor, Utkal University of Culture, Madanpur, Bhubaneswar.

The private house should be within 8 K.M. radius of Utkal University of Culture, Madanpur, Bhubaneswar and confirming to the following conditions.

1. The house should be furnished/semi furnished.
2. Total approximate area 2000–2500 Sqft
3. Rooms – Bedrooms 3, Drawing and Dinning room with attached washroom
4. Must have two entry to the house.
5. Preferable ground/1st floor.
6. Should have covered parking space for 4 wheeler and 2 wheeler.
7. One office room with attached washroom.
8. There should be 24X7 water supply provision for the house.
9. The house should be well ventilated and direct approach to the road.
10. It would be preferred, if house is under CCTV surveillance.

The bonafide/lawful owners who are competent to enter into contract for giving such premises on lease basis to Utkal University of Culture may submit their expression of interest to the undersigned by 25-07-2023 up to 5.00 P.M. Interested parties may download the Terms and Conditions along with the application format from the website www.uuc.ac.in.

The Utkal University of Culture reserves the right to cancel, postpone and reject the entire Expression of Interest process without assigning any reason thereof.


REGISTRAR

10.07.2023

EXPRESSION OF INTEREST FOR LEASE OF ACCOMMODATION FOR VICE-CHANCELLOR

The Registrar, Utkal University of Culture intends to hire suitable private house of three or more bed rooms with attached bath rooms, Kitchen, Hall and with covered vehicle parking space and good elevation and easy access.

Instructions and Information

1. The proposal should be submitted in the prescribed format and should be placed in separate envelope and sealed & super scribed as "Expression of Interest for Lease of Accommodation for Vice-Chancellor". The Expression of Interest documents duly completed in all respect should be submitted through Registered Post/Speed Post/Courier to Registrar, Utkal University of Culture, Sanskruti Vihar, Madanpur, Bhubaneswar - 752054 on all working days during office time and upto 05:00 PM latest by 25.07.2023. The expression of interest received after the given date and time shall not be accepted/considered.
2. The Expression of Interest would be opened and evaluated first taking into consideration of terms and conditions laid down by the University.

Selection Process

1. An Evaluation Committee will examine and evaluate the format submitted and the Committee will also visit the house on offer for examining the actual condition, location and approach facility etc.
2. On the basis of technical examination and on site evaluation, the committee will select one or more suitable expression of interests for financial evaluation.
3. The successful premises owner shall have to enter into contract with the Registrar, Utkal University of Culture as per terms and conditions within a week of finalization of the Expression of Interest process. Failure on the part of the premises owner to do so may result in cancellation of its candidature.

Terms and Conditions

1. The person(s) offering the lease of premises should be reputed and bonafide/lawful owners who is competent to enter into contract for giving the premises on lease.
2. The total requirement of accommodation space is 3 or more bed rooms with attached bath rooms, Kitchen, Hall and with coverend vehicle parking space. The builtup area atleast should be 2000 Sq.Ft approximately. The house must have two entries.
3. The location of premises offered should be easily approachable to the main road and should be in a good locality.
4. The premises should be provided with proper boundary wall etc. for safety/ security of the residents.

5. The premises must have constructions which fits the structural safety and compliance with hygienic, sanitation, ventilation and daylight standard. It will be preferred if the flooring in the premises is with polished vitrified tiles or equivalent standard.
6. The premises should be easily approachable with wide road with sufficient and suitable parking space.
7. The premises offered for lease should be complete and suitable for use as accommodation and residential office for Vice-Chancellor by Utkal University of Culture and it should be made ready for occupation within 15 days of execution of agreement.
8. All fixtures, electrical points, sanitary fittings, fire fighting equipments etc, required for the accommodation will be in operational stage at the time of lease.
9. The term of lease of the premises will be for a period up to February, 2026 which can be renewed, if required by the University.
10. No advance rent is payable by the University as a matter of policy.
11. The space offered should be free from any liability, encumbrance and litigation with respect to ownership, lease/renting and pending payments against the offered space.
12. Expression of Interest from intermediaries or brokers will not be entertained.
13. The University is looking for the premises situated on the Ground floor and in case the premises are located on floor other than this, provision of lift should be there.
14. The last date for submission of Expression of Interest is 25.07.2023 upto 05.00 PM
15. The Utkal University of Culture reserves the right to reject any/all offers without assigning any reason thereof.


10.07.2023
REGISTRAR
Utkal University of Culture

**FORMAT FOR SUBMISSION OF EXPRESSION OF INTEREST FOR LEASE OF
ACCOMMODATION FOR VICE-CHANCELLOR**

Sl. No.	Particulars	Information of the party
1.	Name of the owner	
2.	Address of the premises offered	
3.	Permanent Account Number (PAN)	
4.	Please specify whether independent premises?	
5.	Total built up area of the premises in sq. ft.	
6.	Total Carpet area in sq. ft.	
7.	Space for parking in sq. ft.	
8.	Whether the building has duly been approved by the Municipal Corporation. If yes attach duly approved building plan.	
9.	No. of bedrooms available	
10.	Size of the rooms in sq. ft.	
11.	Whether bath rooms attached with each bed room?	
12.	Width of approach road	
13.	Quality and year of construction of the building	
14.	Approximate distance from Utkal University of Culture, Sanskruti Vihar, Madanpur, Bhubaneswar-752054.	
15.	Whether facility of 24 hour water supply available?	
16.	Sanctioned load of Electricity connection	

17.	Whether Commercial or Residential building	
18.	Any other specific quality of the premises offered which the owner may like to explain.	
19.	Rates offered for lease out of building carpet area (including all municipal taxes, cess or any other taxes).	Rate per sq. ft. – Total Monthly Rent -
20.	Period of lease The lease will be in the format of Standard Lease Agreement (S.L.A.) up to February, 2026 Do you agree	Yes / No.

DECLARATION : The rates quoted above are subject to negotiations and while finalizing, I shall abide by mutual terms and conditions.

Signature of the legal owner/power of attorney holder
/co-owner of the premises/building

Name :

Contact No.