



# UTKAL UNIVERSITY OF CULTURE

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No. 524 /UUC Dt. 25.7.2024

## NOTIFICATION

As per clause 48(2), Chapter-II of Utkal University of Culture First Statues, 2001, it is mandatory on the part of each student seeking to appear at any examination of the University, to get his/her name registered with the University. No candidate can appear at any examination of the University without having his/her name entered in the Register of Students on payment of prescribed fees.

All the affiliated colleges under Utkal University of Culture, Bhubaneswar are required to upload the data of their Students admitted to different Under Graduate and Post-Graduate Courses in the session 2024-25 in On-line Mode, from 11.00 A.M of **26.7.2024** to 11.55 P.M. of **31.8.2024**. The respective colleges are required to make necessary verification, validate and submit the consolidated report (hard copy) generated from the system(Form of Registration formerly known as Return of Matriculate) along with individual forms of the students (hard copy) with all relevant documents including CLC/TC (photo copy attested by Principals of concerned College with seal) and Migration Certificate in original, wherever applicable, to the University latest by **06.09.2024**.The required Registration Fee (Rs. 100/- for the students passed from CHSE, Odisha and Rs. 150/- for all other students) shall have to be paid to the University by respective colleges through On-line mode by **31.08.2024**. If the Form of Registration of students of any college is not received in due date, it will be presumed that no admission is made for the said college for the current session i.e. 2024-25.

It is to be noted that all 1<sup>st</sup> Semester Students of U.G. and P.G. courses are bound to fill-up the examination form for 1<sup>st</sup> Semester Examination, failing which their admission for the academic session 2024-25 shall be treated as cancelled.

However, in case of students who have migrated from other Universities/Board, fail to submit their Migration Certificate within the stipulated period of On-line Registration to their respective colleges, must submit the same to the Controller of Examination, Utkal University of Culture through their respective colleges latest by **07.10.2024** positively failing which admission to the course applied for will not be accepted by the University under any circumstances beyond the stipulated date.

Every affiliated college should maintain a long roll Register keeping detailed information of students including their addresses, telephone numbers, photographs and percentage of marks secured in the qualifying degree examination(s) (for P.G. Students). No college can admit students into P.G. level courses securing less than 40% marks for general students and 35% marks for SC/ST/Physically Challenged students in qualifying degree examinations as per the BOM Resolution No. 1017 dt. 26-06-2019. Students who have taken admission having less than 40% or 35% of marks, as the case may be, shall stand cancelled automatically. The Admission into U.G. courses the qualifying examination shall be +2 (any stream) or equivalent. The Admission into P.G. Courses the qualifying Examination shall be +3 (Any Stream) or equivalent

**Reservation:**

<b>Scheduled Caste (SC) &amp; Scheduled Tribe (ST)</b>	(a) SC- <b>16.25%</b> of the sanctioned strength of each course shall be reserved for SC applicants(G.O. 1171/HE, Dated. 01/06/2015) (b) ST- <b>22.5%</b> of the sanctioned strength of each course shall be reserved for ST applicants (G.O. 1171/HE, Dated. 01/06/2015) (c) The reserved seats are not interchangeable between SC& ST (d) SC/ST applicants selected for admission on their merit shall not be counted against reserved seats. (e) However, any modification made by the Government in the reservation policy will be followed during admission
<b>Persons with Disabilities (PwD)</b>	<b>5%</b> of sanctioned seats shall be reserved for PwD students with extent of disability not below 40% (Blind and Low Vision, Hard of Hearing, Locomotors Disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims and Muscular Dystrophy, Autism, Intellectual Disability, Specific Learning Disability and Mental Illness). (G.O. 10161/HE, Dated:07/04/2018)
<b>Ex-Serviceman (ESM), Serving Defense Personnel (SDP), Children of Martyrs(CoM)</b>	<b>1%</b> of the sanctioned seats shall be reserved for Self/Children/Wife/Husband

**The Principals of affiliated colleges are required to submit the hard copy of the consolidated report (Form of Registration of Students) to the Controller of Examinations, Utkal University of Culture, Sanskruti Vihar, Madanpur, Bhubaneswar – 752054 latest by 06.09.2024.** The Form of Registration of students must be supported with the following documents :

1. Form of registration generated from the system.
2. Self attested copy of HSC/Matric Certificate
3. Self attested copy of Qualifying Certificate
4. Self attested copy of Qualifying Degree Marks Sheet.
5. Original Migration Certificate  
(for those who migrated from other Universities other than Utkal University of Culture)
6. Xerox Copy cancelled CLC(duly attested by the Principal)
7. Self attested Caste Certificate from the competent authority in case of SC/ST/Physically Challenged students.
8. Copy of pages of Admission Register/Statement showing the name of the students duly countersigned by the Principal.

9. Registration Fee : Rs.100/- (Rupees One Hundred) per student passed from Council of Higher Secondary Education, Odisha and Rs.150/- (Rupees one hundred fifty) per student passed from all other Board/Council/University to be deposited by the colleges to the University through On-Line Mode only **(By individual College Login)**. The original receipt of such payment must be enclosed with the hard copy of the report to be submitted to the University.

By Order of Vice-Chancellor

  
Controller of Examinations.

Memo No. 525 /UUC, Dt. 25.7.2024

Copy to the Principals of all colleges affiliated to this University for information and necessary action.

  
Controller of Examinations.

Memo No. 526 /UUC, Dt. 25.7.2024

Copy forwarded to Steno to Vice-Chancellor and Registrar for kind information of Vice-Chancellor and Registrar respectively.

  
Controller of Examinations.

Memo No. 527 /UUC, Dt. 25.7.2024

Copy to Automation Cell for publication in the University website. He is requested to make necessary set-up for opening of On-Line system of registration as per the schedule.

  
Controller of Examinations.